

**CLOVERDALE TOWN COUNCIL
REGULAR MEETING MINUTES
MONDAY, OCTOBER 27, 2025**

The Cloverdale Town Council met for a rescheduled and advertised meeting at 7:00 p.m. on Monday, October 27, 2025, in the Town Hall; 154 S. Main Street; Cloverdale, IN 46120. The meeting was originally scheduled for October 14th, but there was no quorum that night.

CALL TO ORDER: President Brandon Tancak called the meeting to order at 7:00 p.m.

PLEDGE TO THE FLAG: The Pledge of Allegiance was recited.

ROLL CALL: Present on Roll Call were Councilmembers Larry Fidler, Brice Howell, Brandon Tancak, Greg Jay and Scott Stierwalt. Also present were Town Attorney Richard Shagley, Town Manager Jason Hartman, and Clerk Treasurer Kelly Maners. Sergeant Wade Warren filled in for Marshal Adam Hull, who was absent.

ADDITIONS OR DELETIONS TO THE AGENDA: President Tancak requested item 10.f. CCMG, be added and both items under 9. Old Business be removed. He stated there were no updates on these items and they would be added to next month's agenda. Councilmember Howell made a motion to approve the agenda as amended. Councilmember Stierwalt seconded. The motion carried by unanimous vote.

ADOPTION OF 2026 BUDGET: Councilmember Howell motioned to approve the 2026 Budget, Ordinance 2025-15. Councilmember Jay seconded. The motion carried by unanimous vote. The budget Ordinance is adopted.

APPROVAL OF MINUTES:

- a. Regular Meeting Minutes September 9, 2025

Councilmember Howell motioned to approve the minutes. Councilmember Jay seconded. The motion carried by unanimous vote.

CLAIMS AND TRANSFERS:

General: \$171,433.97	Motion: Councilmember Howell	2 nd : Councilmember Fidler
Water: \$126,117.31	Motion: Councilmember Howell	2 nd : Councilmember Jay
Wastewater: \$805,986.72	Motion: Councilmember Howell	2 nd : Councilmember Stierwalt
Payroll: \$52,206.50	Motion: Councilmember Howell	2 nd : Councilmember Fidler
Water Sol. Unl. INV #7199725	Motion: Councilmember Howell	2 nd : Councilmember Fidler
Lexipol INV #PRA11258891	Motion: Councilmember Howell	2 nd : Councilmember Fidler
Utility Supply INV #1538374	Motion: Councilmember Howell	2 nd : Councilmember Fidler
Water Sol. Unl. INV #7222014	Motion: Councilmember Howell	2 nd : Councilmember Jay

All motions were carried by unanimous vote.

TOWN MARSHAL: Sergeant Warren gave a monthly report on the Police Department activities. He made note that the flock camera numbers in the monthly police report given to Council were not

accurate. He will correct this going forward. He also requested Ray O'Harron Invoice #2436178 in the amount \$2,903.22 of be approved for payment. This is for some of the firearms purchased by the Police Department. Councilmember Fidler motioned to approve payment. Councilmember Howell seconded. The motion carried by unanimous vote.

TOWN MANAGER:

- a. **OCRA WATER GRANT, I-70 WATER PROJECT and LIEBER/WASTEWATER PROJECT:** Eric Smith, with HWC, updated the Council on these projects. His report is attached. Pay App #2 for \$741,185.22 on the READI project was submitted for approval. Councilmember Fidler motioned to approve. Councilmember Jay seconded. The motion carried by unanimous vote.
- b. **WASTEWATER LINE EXTENSION:** Egis submitted a study on this proposed project with three options. They are approaching IFA to discuss funding options. Town Manager Hartman will have a meeting with parties involved later this week to further discuss this matter.
- c. **WATER METERS (UTILITY SUPPLY):** Scott Dunlap, with Utility Supply Company, presented some quotes to Council to install two or three towers to automatically collect data and read the water meters and to purchase of a pallet of 100 V4 water meters. Discussion ensued. Mr. Dunlap stated the company would honor the price of the meters for the next 12 months. Councilmember Fidler made a motion to purchase and install 2 towers and a pallet of 100 meters. Councilmember Tancak seconded. Councilmembers Fidler and Tancak voted in favor. Councilmembers Jay, Howell and Stierwalt dissented. The motion was defeated. Councilmember Jay then made a motion to purchase a pallet of 100 meters. Councilmember Howell seconded the motion. The motion carried by unanimous vote.
- d. **LABOR STANDARDS CONTRACT FOR PHASE 3:** A contract amendment from Kleinpeter Consulting to conduct the required labor standards for Phase 3 of the sewer project was presented to Council. This increases the original contract price by \$3,850.00 Councilmember Fidler made a motion to approve. Councilmember Stierwalt seconded. The motion carried by unanimous vote.

CLERK TREASURER:

- a. **MONTHLY REPORTS:** A monthly Appropriation and Revenue Report, and Water and Sewer Budgets were provided to the Council in their packets.
- b. **BS&A CLOUD SOFTWARE:** Council approved cloud software from Boyce in December of 2024. Soon after that approval, Boyce was bought out by BS&A and the new software was not affordable. However, recently they have reached out and have offered the Town an early adopter's discount, dropping the price significantly. They will be doing a demo for the Town in November. Clerk Treasurer Maners will notify Council of this information meeting.
- c. **MEDICAL INSURANCE:** AIM Medical Trust has given all members a Premium Holiday for the month of November. Coverage continues during that month at no cost. No medical withholdings have been made from Employees paychecks in October, and the Town was able to save on their portion as well. Clerk Treasurer Maners also made Council aware that currently the Town is in Open Enrollment for 2026 benefits. Medical premiums have seen a slight decrease for 2026, dental premiums have had a slight increase, and vision has remained the same.

NEW BUSINESS:

- a. **SURPLUS ITEMS:** Town Manager Hartman listed several items that are no longer needed by the Town. The items are listed below:

1. Police Department car parts from the Tahoe
2. Small computer monitor
3. Small printer and ink
4. Old TV monitor
5. Various street signs
6. 3 old tanks at the sewer plant
7. Exterior doors
8. Trash Pump

Town Manager Hartman will send the items to Jeff Rich to be auctioned but advised the Council they will not be worth much. Councilmember Howell made a motion to declare the items surplus.

Councilmember Jay seconded. The motion carried by unanimous vote.

- b. **PROPERTY MAINTENANCE:** President Tancak instructed Councilmembers to respond to Town Manager Hartman regarding properties around the Town that are in violation of Ordinances and need cleaned up.
- c. **FARM GROUND RENTAL ADVERTISEMENT:** Town Manager Hartman suggested we advertise this as hayfield only. This would eliminate the use of chemical spraying in the area and would protect the Town's well fields. It would also allow a long-term contract to be in place. Councilmember Howell made a motion for Town Manager Hartman to put together a bid packet for hayfield only, covering multiple years. Councilmember Fidler seconded. The motion carried by unanimous vote.
- d. **2026 VARIOUS TOWN BOARD APPOINTMENTS:** Several members of various Town boards and commissions have terms that expire at the end of the year. Some appointees have expressed their willingness to serve another term. The following were appointed:
- i. Lisa Quiett was reappointed to the BZA by President Tancak. The motion was made by Councilmember Howell, seconded by Councilmember Jay and unanimously approved.
 - ii. Larry Fidler was reappointed to the Redevelopment Commission by President Tancak. The motion was made by Councilmember Howell, seconded by Councilmember Stierwalt and approved 4-0 with Councilmember Fidler abstaining.
 - iii. Scott Wahl was reappointed to the Redevelopment Commission by President Tancak. The motion was made by Councilmember Howell, seconded by Councilmember Stierwalt and unanimously approved.
 - iv. Brian Maners was reappointed to the Redevelopment Commission by the Town Council. The motion was made by Councilmember Jay, seconded by Councilmember Howell and unanimously approved.
 - v. Larry Fidler was reappointed to the Storm Water Board by President Tancak. The motion was made by Councilmember Howell, seconded by Councilmember Stierwalt and approved 4-0 with Councilmember Fidler abstaining.
 - vi. Kathy Morgan was reappointed to the Putnam County Convention and Visitors Bureau by the Town Council. The motion was made by Councilmember Howell, seconded by Councilmember Stierwalt and unanimously approved.

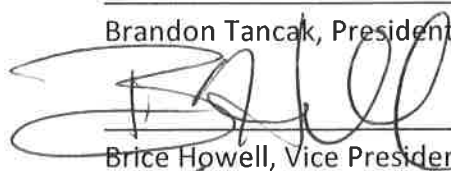
- vii. Scott Wahl was reappointed to the Redevelopment Authority Board by President Tancak. The motion was made by Councilmember Howell, seconded by Councilmember Fidler and unanimously approved.
 - viii. John Bailey was reappointed to the Redevelopment Authority Board by President Tancak. The motion was made by Councilmember Stierwalt, seconded by Councilmember Fidler and unanimously approved.
- e. **TRICK OR TREAT:** Trick or Treat hours for the Town will be on Halloween, October 31st from 5-8 pm.
- f. **CCMG:** Deadline to submit for a 2026 CCMG project is Friday. Town Manager, working with HWC, selected the worst streets as rated by the PAMP. The project would include Frost Way (Cul de sac included), Blue Side Way (Cul de sac included), Oriole Court (Cul de sac included), Washboard Place (Cul de sac included), Nancy Street, Spring Street (from Hurst to the dead end), Long Street (from Grant to the dead end) and Columbus Street (Main to Grant). Total local match for this project would be approximately \$34,175.94. Councilmember Howell made a motion to apply. Councilmember Fidler seconded. The motion carried by unanimous vote.

President Tancak reminded everyone that the next Regular Scheduled Town Council meeting will be on November 18th. This is the third Tuesday, due to the second Tuesday falling on the Veteran's Day Holiday.

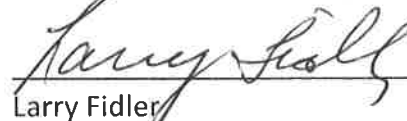
CITIZEN COMMENTS: There were no citizen comments made.

ADJOURNMENT: The meeting was adjourned by President Tancak at 8:27 p.m.

Brandon Tancak, President




Brice Howell, Vice President



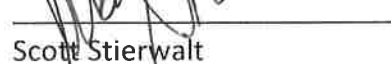
Larry Fidler



Kelly Maners, Clerk Treasurer



Greg Jay



Scott Stierwalt

**Town of Cloverdale
Project Status Update
October 2025
Submitted by HWC Engineering**

Cloverdale North US 231 Water Supply Improvements (READI)

Phase II (CR 900, I-70 Crossing and US 231 North of I-70)

B & T Drainage (B&T) has completed the bore under Interstate 70 and was able to install approximately 1,530 lineal feet of new 10-inch water main along the interstate on ramp and US-231 north, stopping just north of the driveway to RTM Unique Country Gifts. This stopping point allowed for the water main to be installed with valves and fire hydrant at the end for proper maintenance and flushing.

B&T has submitted Pay Application #2 in amount of \$741,185.22 for review and approval. The pay application indicates a total amount of work completed to date of \$1,173,606.77, and B&T has stated that they have approximately \$20,000 remaining in site restoration and cleanup work onsite. Given the current amount completed and the work remaining, the final project cost would be approximately \$1,193,600. The project budget is \$1,290,162.65, which results in a remaining budget of approximately \$96,500 that could still be used on the project.

Cloverdale Wastewater & Lieber Regionalization Project

With the completion of the Phase 2 work, \$75,000 savings were realized from the Phase 2 Estimates, resulting in excess of \$1 M in funding available for use by the Town for additional wastewater system work (Phase 3). Lieber SRA contract remaining contingency funds also resulted in a \$5,000 addition to the Town's contingency funds. PER Addendum #3 was submitted to SRF and approved in late August for the Phase 3 scope of work. With the approval of the Phase 3 scope and costs, a change order was issued to Reynolds for the Phase 3 work.

The following table is a list of the approved "Phase 3" work currently being completed as of October 14, 2025:

PHASE 3 - Scope Additions				
Item #	Description	Orig. Budget	Revised	Status
1	Spare breakers for all System control panels and lift stations	\$ 2,320	\$2,320	Complete
2	Upgrade/improve drainage and grading at the WWTF Control Building	\$ 60,000	\$45,000	Complete by 10/17
3	Add a portable pump connection at the WWTF primary lift station.	\$ 17,000	\$15,000	Complete
4	Manhole Repairs for seven MH locations that need repaired from the smoke test results	\$ 21,000	\$ 0	Completed by Town
5	Lateral repairs to remove potential infiltration based on observation from	\$ 58,400	\$62,000	Complete

	"post" lining videos. Repairs to be made via "Top hat method"; price is \$3,650 ea.			
6	Reynolds will coordinate w/Inliner to do the additional lining work of the sewer in the woods once quote is approved.	\$ 130,000	\$123,500	Complete
7	Smoke Testing system along US 231 corridor from downtown area up to the I-70 interchange.	\$ 8,450	\$9,000	Complete
8	Replace fittings found on a gravity sewer with a new manhole near Interchange as directed by Town.	\$ 12,000	\$12,000	Complete by 10/17
9	Replace the channel grating over the UV with solid panels to prevent algae.	\$ 5,000	\$ 0	Deferred/Deleted
10	Chem Feed Tank Stands	\$ 6,000	\$ 0	Deferred/Deleted
11	Sewer Point Repairs - Based on Smoke Testing results of potential problems in Town right of way, Town staff will televise the locations that may need point repairs or lining work and provide to Reynolds.	\$ 100,000	\$25,000	Complete
12	Primary Lift Station - Check Valve (Tideflex) on drain lines	\$ 1,500	\$2,400	Complete
13	Phase 3 General Conditions and Equipment	\$ 20,000	\$20,000	Complete
14	Phase 3 Admin and Supervision	\$ 53,000	\$38,660	Complete
	TOTAL	\$ 494,670	\$360,880	
	Phase 3 Savings Amount		\$133,790	

It is estimated that adequate funds will be withheld to allow the purchase of a Vector Truck with project funds at an estimated cost of \$550,000 based on a recent confirmed quote. The estimated total remaining amount after the Vac truck and HWC additional hours is \$291,521.

Cloverdale Water Plant & CR 900 Main Improvements (2025 OCRA Project)

HWC survey crews have completed onsite work at the water treatment plant (WTP), booster pump station, and along CR 900. HWC design staff has also been onsite and met with Richard to discuss the project, confirm the needs at each location, and review site conditions. Following the field work and site visits, design work is well underway for all aspects of the project, including reaching out to equipment suppliers for the chlorination system, sodium hydroxide tank, and the reactor vessel. Design work will be 50% complete in October and HWC will be meet with Jason and Richard in early November to discuss the design and ensure there are no major changes needed before finalizing the design.