

**CLOVERDALE TOWN COUNCIL
REGULAR MEETING MINUTES
TUESDAY, JULY 9, 2024**

The Cloverdale Town Council met in Regular Session at 7:00 p.m. on Tuesday, July 9, 2024, in the Town Hall; 154 S. Main Street; Cloverdale, IN 46120.

CALL TO ORDER: Brandon Tancak called the meeting to order at 7:02 p.m.

PLEDGE TO THE FLAG: The Pledge of Allegiance was recited.

ROLL CALL: Present on Roll Call were Councilmembers Larry Fidler, Brice Howell, Greg Jay, Scott Stierwalt and Brandon Tancak. Also present were Town Attorney Richard Shagley, Town Manager Jason Hartman, Marshal Adam Hull and Clerk Treasurer Kelly Maners.

ADDITIONS OR DELETIONS TO THE AGENDA: Clerk Treasurer Maners requested two invoices be added to the agenda under Claims and Transfers. Councilmember Howell made a motion to accept the agenda as amended. Councilmember Jay seconded. The motion carried by unanimous vote.

APPROVAL OF MINUTES:

1. Regular Meeting Minutes June 11, 2024

Councilmember Fidler motioned to approve the minutes. Councilmember Jay seconded. The motion carried by unanimous vote.

CLAIMS AND TRANSFERS:

General: \$278,718.63	Motion: Councilmember Howell	2 nd : Councilmember Stierwalt
Water: \$64,188.75	Motion: Councilmember Howell	2 nd : Councilmember Jay
Wastewater: \$67,838.79	Motion: Councilmember Howell	2 nd : Councilmember Jay
Payroll: \$58,435.18	Motion: Councilmember Howell	2 nd : Councilmember Fidler
Boyce INV #109234	Motion: Councilmember Howell	2 nd : Councilmember Jay
Utility Supply INV #1486971	Motion: Councilmember Fidler	2 nd : Councilmember Jay
Water Sol. Un. INV #125802	Motion: Councilmember Howell	2 nd : Councilmember Jay
Water Sol. Un. INV #125892	Motion: Councilmember Howell	2 nd : Councilmember Fidler
EZ Street Co. INV #20039536	Motion: Councilmember Howell	2 nd : Councilmember Jay
CRG INV #3599	Motion: Councilmember Howell	2 nd : Councilmember Fidler

All motions were carried by unanimous vote.

TOWN MARSHAL:

Marshal Hull submitted a monthly report of the Police Department activities. He also noted the fireworks on the 4th of July at the American Legion were successful.

- a. **LEXIPOL:** Annual renewal of police training software for \$1,529.00 was presented to Council for approval. Councilmember Howell motioned to approve. Councilmember Jay seconded. The motion carried by unanimous vote.

TOWN MANAGER:

- a. **I-70 WATER MAIN EXTENSION, LIEBER/WASTEWATER PROJECT, STORM WATER PROJECT:** Eric Smith with HWC gave updates on the Water, Wastewater and Storm Water projects. See the attached report.
- b. **ANNEXATION:** Town Manager Hartman is working with Town Attorney Shagley and is still in progress.
- c. **BASKETBALL COURT:** The basketball goals have been delivered. The basketball court replacement should be completed in the next month.

CLERK TREASURER:

- a. **MONTHLY REPORTS:** A monthly Appropriation and Revenue Report, and Water and Sewer Budgets were provided to Council in their packets.
- b. **2025 BUDGET:** The Public Hearing will be scheduled for the September 10th Council meeting. The Adoption Hearing will be scheduled for the October 8th Council meeting. President Tancak and Councilmember Howell will sit in on the budget talks with Department Heads.

OLD BUSINESS:

- a. **BZA APPOINTMENT:** President Tancak appointed Lisa Quiett to fill the vacant position.
- b. **DUMP TRUCK:** Two lease options were given to Council. Discussion ensued on repairing the current dump truck, purchasing a new dump truck outright or leasing a new dump truck. Councilmember Jay made a motion to repair the current dump truck with the repairs not to exceed \$12,500.00. Councilmember Stierwalt seconded. Councilmembers Jay, Stierwalt and Tancak voted yea, Councilmember Fidler voted nay, and Councilmember Howell abstained. The motion carried.

NEW BUSINESS:

- a. **INSURANCE RENEWAL:** Andrew O’Hair with EPIC Insurance presented the insurance renewal. There is a 9% increase in premium over last year. The new policies include an increased deductible from \$2,500.00 to \$5,000.00. A few other coverages were increased. Cyber and umbrella coverages were discussed. Mr. O’Hair will get a separate cyber policy application and higher umbrella coverage quotes to the Town.

CITIZEN COMMENTS:

Rick Baldwin requested the Town look into removing the unused railroad tracks on Robert Weist. Councilmembers Fidler and Jay stated that they have been working on that for years, even petitioning Washington DC, and cannot get the railroad to budge. President Tancak has stated there is a second ditch effort to try to approach this again. Town Manager Hartman has been talking with the railroad and will get Mr. Baldwin’s contact information in hopes he can assist with the petition.

ADJOURNMENT: The meeting was adjourned by President Tancak at 7:47 p.m.



Brandon Tancak, President

Brice Howell, Vice President

Larry Fidler


Kelly Maners, Clerk Treasurer

Greg Jay

Scott Stierwalt

Town of Cloverdale
Project Status Update
July 2024
Submitted by HWC Engineering

Cloverdale North US 231 Water Supply Improvements (READI)

Phase I (CR 900 – East of US 231)

- All work completed.

Phase II (CR 900, I-70 Crossing and US 231 North of I-70)

The design of this second phase of the project is complete. Permits from INDOT for I-70 and US 231 have both been approved and secured. Easement acquisition continues, with 2 easements currently remaining to be obtained, both north of I-70. The project can bid as soon as all easements have been obtained.

Cloverdale Storm Water Drainage Project (OCRA Funded)

A release of funds was obtained from the Indiana Office of Rural Affairs (OCRA) for the grant awarded to the Town on June 14, 2024, which allowed for contracts to be signed and issued to the awarded contractor. On July 8, 2024, a pre-construction meeting was held with HWC Engineering, Grant Administrator, Kleinpeter Consulting, All American Express Solutions, and Town of Cloverdale representatives. The contractor has provided a schedule which includes a start date of August 1, 2024 and substantial completion of October 1, 2024 which is within the schedule requirements included in the bidding documents. The contract amount for the construction is \$744,890 based on unit prices and bid quantities.

Cloverdale Wastewater & Lieber Regionalization Project

Construction progress meeting #6 was held with the Contractor and other parties on July 2, 2024. Minutes of the meeting will be distributed. The following describes the progress of construction and key items of note from the meeting:

1. Work Completed to Date
 - a. Cloverdale Contract
 - i. Completed Rabbit Run sewer Point Repairs Manhole W44 to Manhole W45
 - ii. Completed Rabbit Run sewer Point Repairs Manhole W46 to Manhole W47
 - iii. Completed Hurst Ave Point Repairs
 - iv. Point Repair Work Surface Restoration
 - v. Miller Pipeline Mobilized 6/17/2024 to begin CIPP Lining of designated sewers

- b. Lieber SRA Contract
 - i. Sanitary Force Main from Park to Town's System
 - 1. All 3" Pipe is Installed
 - 2. All Connections Complete (Including LS #6)
 - 3. Completed Bore for Alarm Light at Hillside Lift Station
 - 4. Completed Bore for Grinder Pump at Old Water Plant
 - ii. Park Entrance Lift Station
 - 1. Completed all Connections
 - 2. Completed Interior Flanged Piping
 - 3. Electrician Building Out Rack
 - 4. Trying to Coordinate with REMC
 - 5. Propane Tank Purchased
 - iii. WWTP Conversion to Regional Lift Station
 - 1. Core Drilling for Piping
 - 2. Electrician Running Conduits and Set Control Panel
 - iv. Floating Dock Lift Station
 - 1. Completed with New Decking
2. Contractor's Schedule (Next 30 Days)
- a. Continue equipment procurement
- b. Cloverdale Contract
 - i. Clarifier Cover Building – Excavate for conduit runs and R&M to install electrical wiring underground for lighting
 - ii. Miller Pipeline – Continue Sewer Lining
 - 1. Close to finishing in the next week
 - iii. Culy to line manholes
 - iv. WWTP Blower Building (New blower delivered last week)
 - 1. Remove existing blower and piping & set new blower
 - 2. Electrical work for blower
 - 3. Field weld blower intake and discharge piping
 - v. WWTP Aeration Tank Repair
 - 1. Concrete needs 28 days to cure before lining; lining needs a week to set.
 - 2. Plant can continue to operate with dry weather.

Post-Meeting Note – After further investigation an alternative method to repair the wall which will not require the tank to be taken out of service has been developed and proposed by the contractor for consideration by the Town and HWC.

- c. Lieber SRA Contract
 - i. Force main
 - 1. 3" Force main testing
 - 2. Install Air Release Valve Pre-casts in Park and Along IN-243
 - a. Potentially shifted a week due to INDOT resurfacing work on 243
 - 3. Install Grinder Pumps at Park Manager's Residence & Old Maintenance Building

4. Form and pour new pad for LS#6 Generator
 - ii. WWTP Regional Lift Station
 1. Install interconnecting pipes and force main connection
 2. Run chemical feed line to blower building
 3. Piping/Valves/Pumps in Wet Well and Valve Vault
 4. Culy to coat wet wells and manhole lining
 - a. DNR to coordinate with visitors to know not to use the pumphouse while coating is curing
 5. Chemical feed tank set and water line reroute
 6. Form and pour new generator WWTP pad
 - iii. Park Entrance Lift Station
 1. Install interconnecting pipes and FM connection
 2. Culy to coat wet wells and manhole lining
 3. Generator & electrical pad pour
 4. REMC to install meter and hook up power
 - iv. Hillside Lift Station
 1. Install piping & pumps
 2. R&M to install new control panel and wiring
3. Application for Payment #4 – submitted for review and approval
 4. Contract Contingency Funds
 - a. Reynolds to meet with HWC and City to discuss contingency fund status later this month.
 5. Construction completion still on track for November 2024 (not including work which might be added utilizing contingency funds.